

**CITY OF DELAWARE CITY BUILDING PERMIT APPLICATION FORM**

407 Clinton Street – P.O. Box 4159 – Delaware City, DE 19706-4159

Phone (302) 834-4573 Fax (302) 832-5545

Application # \_\_\_\_\_

Parcel No.

Name of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone #: Daytime \_\_\_\_\_ Evening \_\_\_\_\_

Are you representing another party in this matter? ☐ Yes ☐ No

If your answer is yes, provide name, address and telephone number of property owner:

\_\_\_\_\_  
\_\_\_\_\_

Is this project: ☐ Residential ☐ Commercial ☐ Mixed  
☐ New Construction ☐ Expansion/Rehabilitation

The address of the property to be improved: \_\_\_\_\_

Do you or the property owner own other property in Delaware City? ☐ Yes ☐ No

If so, provide the address and/or location: \_\_\_\_\_

**PLEASE RETURN THIS APPLICATION ALONG WITH A FILING FEE OF \$100.00 or 3% of construction cost whichever is higher.**

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Received by: \_\_\_\_\_ Date: \_\_\_\_\_

**City Use Only:**

		<u>Checked by/Date</u>	<u>Approvals/Plans Required:</u>	<u>Completed</u>
Flood Plain?	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____/____	<input type="checkbox"/> Zoning	<input type="checkbox"/>
Historic District?	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____/____	<input type="checkbox"/> Subdivision	<input type="checkbox"/>
What is the Zoning?	_____	_____/____	<input type="checkbox"/> Planning Commission	<input type="checkbox"/>
			<input type="checkbox"/> Historic Commission	<input type="checkbox"/>
Taxes/Fees Current?	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____/____	<input type="checkbox"/> Flood Plain-EC required	<input type="checkbox"/>
			<input type="checkbox"/> NPDES/Storm Water-NCCD	<input type="checkbox"/>
			<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/>
Permit Application Approved Subject to Following Conditions/Submittals: _____				
_____				
_____				
Note: Flood Plain designation by Delaware City is not final. Actual determination requires elevation certification by licensed surveyor.				
				_____ City Manager